

**FAMILY ENGAGEMENT TEAM MEETING MINUTES - QUARTER 3**

<b>Location:</b>	Zoom Meeting
<b>Date:</b>	2/14/2024
<b>Time:</b>	3:30
<b>Attendance:</b>	Heather Martin, Diana Johnston, Heater Barrett, Christy Contreras, Julie Cox, Mercedes Leon, Kim Chaput, Annette Swift.

<b>AGENDA ITEMS</b>	<b>DISCUSSION NOTES</b>	<b>RESPONSIBLE FOR FOLLOW-UP</b>
1. Analyze Family Engagement Focus Group Data	Focus group data in in and we need to work on reaching out to more parents. Hopefully with the new incoming principal we will work on new ways to draw parents in.	1 - Heather Martin
2 Complete ADE Comprehensive Needs Assessment for Principal 6: Family Engagement, and Submit to Family & Community Outreach Department to Determine Focus Areas for Improvement	Leadership team will assess the events and see what they think we did well or need to improve on.	2 - Leadership team
<b>3. Begin Family Engagement Plan for Implementation During Following School Year</b>	Awiting the hiring of a new Principal at Ford. Looking to see what they will like for Family Enegement.	Heather Martin
Plan a curricular focused event for semester 2, and host the event prior to <b>May 17, 2023</b>	on 2/13/2014 we held literacy Night	4 - Heather Martin
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